



HOLY TRINITY PARISH ROOMS

Holy Trinity Parish Rooms can be hired for functions and fundraising activities. Bookings and further information can be obtained by contacting

Dorothy Rushton-Bond on 07814740202

email: dot.bond96@gmail.com

TERMS AND CONDITIONS OF LETTING

The PCC/Hall Committee reserve the right to refuse any application or to terminate a booking at two weeks notice.

Poster or placards will not be permitted.

No Smoking Allowed on the Premises

No bolts, screws, nails or tacks to be driven into any part of the premises, neither shall any adhesive be used on the walls.

The hirer shall be responsible for the maintenance of good order and behaviour during hiring.

The maximum permitted number of persons to be admitted is not to be exceeded.

- a) for functions utilising tables and chairs
- b)
- c)

After using premises persons in charge should check that all electrical appliances and lights have been switched off and all windows are closed.

The Parish Rooms, including the kitchen and toilets are left in a clean and tidy condition. All tables and chairs put away tidily (tables in the cupboard) and any damage or breakages reported to Dorothy Rushton-Bond.

FIRE

In the event of fire, the first duty of all concerned is to prevent loss of life or injury. The person in charge is responsible for calling the Fire Brigade.

If there is a fire, everyone should leave the building ensuring that all doors are closed. On arrival outside the building a check should be made to ensure that all persons are present. The Officer-in-charge of the Fire Brigade should be informed whether or not all the persons have been safely evacuated.

No-one must be allowed to re-enter the building until permission is given by the Senior Fire Brigade officer present. Fire fighting should always be secondary to the safety of life.

Holy Trinity Church operates a Safeguarding Policy and expects Hirers to adhere to this Policy. Copies are on the notice board in the entrance and on the website.



HOLY TRINITY PARISH ROOMS

AVAILABLE TO HIRE FOR MEETINGS, FAMILY PARTIES & OTHER OCCASIONS

Cosy and well presented medium sized room, plus kitchen and toilets with baby changing facilities.

Car parking with accessible access
Capacity 40/45 persons for party sitting with tables
50 plus otherwise (chairs)

2019 HIRE RATES
(including heating, lighting and hot water)

£10.00 per hour (approx)

Available from 9am to 10pm
Monday to Saturday
Sunday by negotiation